DETAILED TIMELINE AND DESCRIPTION OCCS APPLICATION PROCESS

Deadline Deliverables and Deadlines – Opening Fall 2018

Step One:	August 15, 2017	Submit New School Proposal
Submit New School Proposal		Applicants interested in sponsorship must submit a New School Proposal. Applicants that demonstrate academic and financial capacity will be invited to fill out a Phase One Application.
		Interested applicants should fill out and submit a proposal (available on our website), and may contact Jason Wall at jason@ohioschools.org.
Step Two: Submit Phase One Application	October 27, 2017	Submit Phase One Application
		The Phase One Application will describe the basic elements of the applicant's plan for establishing a charter school. It will be reviewed and evaluated against criteria described in the application packet.
		Upon submission, the Council's New School Development Team will review the application and decide if the applicant is invited to an applicant interview. In the case of a rejected Phase One Application, the Council will provide the applicant with a written explanation. The New School Development Team will provide written feedback to all applicants within 30 days of receipt by the Council.
Step Three: Phase One Applicant Interview	January 12, 2018	Phase One Applicant Interview
		Following the review of the Phase One Application, the Council's New School Development Team will conduct an applicant interview, which will include governing board members, school leaders, corporate management and other key stakeholders.
Step Four:	February 16, 2018	Adoption of a Preliminary Agreement
Adoption of a Preliminary Agreement		The New School Development Team will make recommendations to the Council's Board to adopt and issue a Preliminary Agreement. The Governing Authority then needs to meet to approve, execute, and return the Preliminary Agreement to Jason Wall.
Step Five: Negotiate and Execute a Contract	April 13, 2018	Negotiate and Execute a Contract – Effective Date July 1, 2018
		Deadline for the completion of the charter contract negotiation and execution process.